

# Chief Albert Luthuli Municipality

The transparent, innovative, and developmental municipality that improves the quality of life of its people

## HEAD OFFICE

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## OFFICES ALSO AT

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## OFFICE OF THE MUNICIPAL MANAGER

Enquiries: Mr. SS SIBEKO

[nkosims@albertluthuli.gov.za](mailto:nkosims@albertluthuli.gov.za)

Date: 06 NOVEMBER 2025

### Request for Formal Quotations

### CALQ23/2025 SUPPLY AND DELIVERY OF LONG SERVICE CERTIFICATES FOR EMPLOYEES WELLNESS

Chief Albert Luthuli Municipality is hereby requesting quotations for the above-mentioned project.

### SPECIFICATION

ITEM	QUANTITY	SIZE
<b><u>SUPPLY AND DELIVERY OF LONG SERVICE CERTIFICATES FOR EMPLOYEES WELLNESS</u></b>		
1. Platinum back-to-back frame with glass certificate - Must be printed on gloss A4 paper - Attach platinum badge png	132	A4

### EVALUATION CRITERIA

The following criteria will be used in the evaluation of this project:

- The RFQ will be evaluated in terms of the Chief Albert Luthuli Municipality Preferential Procurement policy whereby 80 points will be awarded for price and 20 points will be awarded in terms of the following objectives:
  - Enterprises that are at least 50% women-owned (maximum 5 points)
  - Enterprises that are at least 50% owned by disabled persons (maximum 5 points))
  - Enterprises with at least a 50% ownership by Youth (maximum 5 points)
  - Locality (maximum 5 points)

Quotations (Marked '**CALQ23/2025 SUPPLY AND DELIVERY OF LONG SERVICE CERTIFICATES FOR EMPLOYEES WELLNESS**)

price quotation must be dropped in the **TENDER BOX** at the Head Office, not later than **12 November 2025, 12h00**.

**Please attach the following compulsory documents, Tax Clearance Certificate (or SARS PIN CODE) Company Certificate, Certified copy of B-BBEE Certificate, MBD4, MBD 6.2, MBD8, MBD 9, Proof of CSD Registration, Company Profile, and Municipal Rates Account (Not in arrears and Older than 3 Months).**

Enquiries regarding the application can be directed to Mr. Ezare NKOSI at (017) 843 4000

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**MR ME THABETHE (Pr.Tech.Eng)**  
**MUNICIPAL MANAGER**